

Country: _____

Tel.: 0211 936500-0
 Mail: auftrag@visasunited.de

Please complete the order form in block letters, print and sign the form. Send the form by post or secure shipping with your passport and all necessary documents required for your visa. You may send the form by post or with secure shipping with a tracking number!

1. Contact Details

Clients Details

Mrs Mr

Company : _____

Surname, Name : _____

Street, House no. : _____

Post Code, City : _____

Telephone No : _____

E-Mail : _____

Different Delivery or Billing Address

Mrs Mr

Company : _____

Surname, Name : _____

Street, House no.. : _____

Post Code, City : _____

Telephone no : _____

For subsequent changes we will charge you an additional **9,00 Euro**

2. Processing times/Select service

EASY* (11 working days onwards**) **NORMAL*** (6-10 working days**) **EXPRESS*** (1-5 working days**)

* Not available for every country ** processing times at the consulate can vary at any time.

For the exact cost, please see our [price list](#) on the Internet. We arrange for visa processing at the desired Consulate as selected above.. In case of delays caused by the Consulate, our tariff remains unchanged. Any additional costs (e.g. flight rebooking, increased delivery costs) cannot be imposed on Visas United.

3. Passport return delivery

UPS Standard **UPS Express Saver** **Curier GO!** **Self-Pick-up**

No guratented time Next working day by 14:00 Next working day by 12:00 During office hours

4. Return Date

Please let us know when the passport must be in your possession at the latest

Latest date passport required _____ at _____

5. Payment

Transfer **Invoice** Only for **corporate clients and on request - Payment within 14 days**

Payment in **Cash** or by **Debit-Card** This service is only available for **pickup in Dusseldorf**

Payment by **Credit Card** Currently we accept only **Mastercard** and **Visacard**

For **Credit Card** payment::

Card holders name Credit Card number Valid Until Security Code

6. Comments

Do you have any additional information? :

By ticking and signing this order form, you declare that you have read and understood our terms and conditions and also are aware of the service charges and prices listed in the price list.
Please tick!

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 Date, Place

 Signature